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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 21 JUNE 1960

25X1A9a

PRESENT: [REDACTED]

1. New Work

Possible Target Analysis Work

25X1A9a

We have been informed by [REDACTED] that a Major Collins, Special Projects Office, Dangway Proving Ground, may be calling on us for some help on Target Analysis Work on BW and CW.

2. Travel Plans -- IGU

a. Personnel Going on Their Own

25X1A9a

[REDACTED] asked whether the expenses incurred by personnel going to the IGU Meetings on their own could be considered deductible for income tax purposes. [REDACTED] will check with Legal Staff on this.

25X1A9a

b. Briefing for IGU Participants

25X1A6a [REDACTED] A briefing will be held at 10:00 on Tuesday, 28 June, in [REDACTED] of all the personnel who are going to attend the IGU.

3. Significant Conversations and Contacts

25X1A9a

SAC Assignment of [REDACTED]

25X1A9a

25X1A9a [REDACTED] who has been back from SAC for a period of several weeks, met with [REDACTED] to discuss the application of machines to Geographic Area problems. [REDACTED] requested and was supplied with 25X1A9a samples of our Map Catalog cards. He also requested that we supply him with an example of a report (preferably one done for SAC) along with supporting data and maps used in its preparation. He would like to use this in examining possibilities of developing a model for coding, retrieval and analysis.

4. Staffing Patterns and Overencumbrances

Effective 1 July, we will not be allowed to replace overencumbrances as we had in the past; professional personnel will be brought in on the basis of our attrition rate.

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5. Weekly GRA Diary  
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██████████ suggested that it might be advisable for GRA to issue a weekly diary to keep senior ORR officers informed of GRA contacts in connection with key problems and projects. This was discussed, and the consensus seemed to be that this notification should be made in other ways rather than a formal weekly diary. It was also suggested that the ORR Diary be dropped as a formal ORR activity.

6. Storage for Special Maps  
25X1A9a

25X1A9a ██████████ asked what arrangements can now be made for storage of special maps; as soon as this is resolved, D/GL will get copies of all maps having special classification. ██████████ also asked that ██████████ 25X1A9a look into the setting up of a Map Center within the Special Center in the new building.

7. Satellite Reconnaissance

The group was asked to give some thought to how we in the Area will be able to use materials obtained from Satellite reconnaissance, and how we can lend support to such a program. This will be discussed further at a future staff meeting.

8. Map Evaluations in Accessions Lists  
25X1A9a

25X1A9a ██████████ asked whether anything had been done on the suggestion made at the last staff meeting to include map evaluations in the Map Accessions Lists. ██████████ stated he had discussed this with some of his people and has tentatively developed a "middle-ground" application; he will discuss it with ██████████ as soon as he returns from leave. 25X1A9a

9. Self-Initiated Work  
25X1A9a

██████████ suggested that we might profitably spend more of our time on subjects which we feel should be dealt with as real intelligence problems.

25X1A5a1

10. Project

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25X1A9a ██████████ 25X1A5a1 reported that we had received a memorandum from Honolulu on the progress of the ██████████ Project. The 400 hours of typing time approved for the project will be used up by 30 June. There is much more to be done. 25X1A9a ██████████ will have to get together with ██████████ 25X1A9a to discuss the allocation of additional funds.